

Instructions
Application for Service Industry Key Employee License



Arkansas Racing Commission
Electronic Games of Skill Section
www.Arkansas.gov/dfa/racing

To Whom Does This Application Apply:

- ❖ Officers, Directors and Shareholders of 5% or more interest in a service industry
- ❖ Owners of a Service Industry
- ❖ Management/Supervisory Personnel of a Service Industry Company that access the EGS area
- ❖ Employees of a Service Industry Company that are employed in “key” positions as defined in the Gaming Rules - Section 14.0

License Fee: \$25.00

- ❖ This fee is non-refundable.
- ❖ The original year’s fee is due with application. Thereafter, the fee is due each year on or before January 1st.
- ❖ Payment shall be made by check, cashier’s check, or money order.
- ❖ The application will be rejected if payment does not accompany the application.

Application Fee: \$100.00

- ❖ This is a non-refundable fee. If investigative costs exceed this initial fee, a billing will be sent to the applicant for additional costs.
- ❖ This fee is also payable at the time the application is submitted.
- ❖ Payment shall be made by check, cashier’s check, or money order.
- ❖ The application will be rejected if payment does not accompany the application.

Required Forms:

- ❖ P5-13.4 Authorization for Release of Information
- ❖ P3-13.9 Service Industry Key Employee License
- ❖ P5-13.9 Photo Identification Form
- ❖ Fingerprint Card

Submit Completed Application and Payment for License Fee and Application Fee To:

- ❖ Arkansas Racing Commission
Electronic Games of Skill Section
PO Box 1272
1800 West 7th Street – Room 1420
Little Rock, AR 72203

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- ❖ Please call 501-682-4616 for additional information.